

Naples City Council

July 25, 2013

Minutes

The regularly scheduled meeting of the Naples City Council was held July 25, 2013, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Dennis Long, Dan Olsen and Kenneth Reynolds. Gordon Kitchen was absent

COUNCIL MEMBERS ATTENDING

Others attending were Jim Harper, Mark Watkins, Chris Hoem, Connie Patton, Craig Blunt and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Robert Hall offered the invocation.

OPENING CEREMONY

Mayor Baker asked for approval of the agenda. Dennis Long **moved** to approve the agenda. Robert Hall **seconded** the motion. The motion passed with all voting aye.

AGENDA APPROVED

Mayor Baker asked for approval of the minutes of the July 11, 2013 regular City Council meeting. Dan Olsen **moved** to approve the minutes as presented. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

MINUTES APPROVED

Mayor Baker asked if there was anything to discuss or follow up on from the meeting of July 11, 2013. Nothing was brought forward.

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Connie Patton presented the bills in the amount of \$19,049.20 and asked for approval to pay them. Dennis Long **moved** to accept the amount of \$19,049.20. Robert Hall **seconded** the motion. The motion passed with the following vote:

APPROVAL OF THE BILLS

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Two business license applications were presented to the Council for their approval. Nikki Kay stated the businesses were owned by the same company and would be conducted at the same address. The businesses are **Premier Oilfield Services, Inc.** and **Vertical Tank, Inc.** The business location is 1753 East 1500 South. Nikki said Craig has been in contact with the local manager of the businesses and stated everything was okay with them. Mayor Baker noted that on the copy of the state sales tax number the address is listed as Vernal. Mayor Baker wondered if the business owners could be contacted to see if they would contact the state about getting the sales tax numbers listed in the correct jurisdiction. Kenneth Reynolds **moved** to approve both licenses with the stipulation the business owner correct the location on the sales tax license. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

***BUSINESS LICENSE
APPROVAL***

Council members received a copy of the UDOT Hwy 40 Street Light Agreement. Craig said the City signed a similar agreement with UDOT in 2003 when the five COBRA lights around the Naples curve were installed. Craig said he met with Dennis Judd to review the agreement and Mr. Judd didn't have any changes. Craig said the break down would be \$183,708 for UDOT and the remainder to the City. Craig said the City's portion would be the actual assembly and earth work to run the power and the foundation for the lights. Councilman Long wanted to know if UDOT would put the poles in. Craig said UDOT will not install the lights, that would be the City's responsibility. Craig said UDOT wants the City to keep them informed as we move through the process and they were willing to help with the bid process. Mayor Baker said he would like to see if the City can move forward with the bid process in anticipation of the release of funds from the CIB in October. Craig said they need a place to store the arms for the lights and wondered if they could do that next to the City office. Dennis Long **moved** to approve executing the agreement with UDOT for the street lights. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

***UDOT HWY 40 STREET
LIGHT AGREEMENT***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

TRAVEL APPROVAL

Road Department - Craig Blunt presented two travel requests for the road department. Council members received the request for Ryan Cook and Szeth Simmons to attend a one day road de icing conference in Saratoga Springs. The travel amount was \$60 for the two. Robert Hall **moved** to approve the request. Kenneth Reynolds **seconded** the motion. The motion passed as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

The second request presented was for Jim Harper to attend the ULGT Summer Conference. Craig said Jim is working on his certification with ULGT in risk management. The request was for two days per diem in the amount of \$60. Dennis Long **moved** to approve the request. Kenneth Reynolds **seconded** the motion. The motion passed with a roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Police - Chief Watkins requested approval for Kim Kay to attend the annual BCI TAC Conference. Chief Watkins said this was a mandatory training of BCI in order for the City to maintain access to their systems. The amount requested was \$542.50. Robert Hall **moved** to approve the request. Dennis Long **seconded** the motion. The motion passed as follows:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

City Prosecutor - Rachelle Palmer submitted a request to attend the City Prosecutors summer conference. Ms. Palmer will be traveling to Torrey Utah. The amount requested for her travel and training was \$457.28. Dennis Long **moved** to approve the travel request. Kenneth Reynolds **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Evidence Lockers - Craig Blunt said they are moving forward with the remodeling efforts and are to the point that the evidence lockers for the police department need to be ordered so they can be installed along with the secure door into the evidence room. Craig said the lockers and the secure room would put the police department more within the parameters for secured storage of all evidence. The cost of the lockers is \$39,438.17.

***REQUEST TO PURCHASE
ITEMS FOR EXPANSION
OF OFFICES***

Doors - Craig gave Council members a cost for doors to help secure the counters in the police department and the court clerk's office. Craig said he was surprised at the cost for the doors and they were more than he anticipated but he believes he can save money in the remodel of the new restroom. He stated they have come up with a way to plumb it without digging up the concrete and thinks if they can do that it will keep things within budget. Councilman Long wanted to know if the doors were a way to keep someone out. Chief Watkins said it was more a way to delay someone and give the person on the other side time to escape or raise an alarm. The total for the lockers and doors was \$45,440.17. Dan Olsen **moved** to approve the purchase of the lockers and doors. Robert Hall **seconded** the amount. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Craig presented two bids for striping of the City streets. Craig said both companies would do a good job for the City, he was just amazed at the cost. The bids were from All Star Striping and Interstate Barricades. Kenneth Reynolds said if both companies would do a good job and Craig didn't have a preference he would **move** to go with the low bid from All Star Striping in the amount of \$24,561.84. Dennis Long **seconded** the motion. The motion passed with the following vote:

***APPROVAL FOR ROAD
STRIPING***

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Craig Blunt said they have been looking at a way to repair some of the sidewalks and they have two choices, they can tear it out or try and level it with a pumping process. Craig said they would like to experiment with the pumping process because there is now someone locally that has the equipment to do it. Councilman Hall wanted to know what that entailed. Craig said they drill holes in the concrete and either pump those holes full of foam or concrete. Craig said the process they are trying is the one that pumps concrete. Craig said the concrete spreads underneath the sidewalk and raises it up as well as the curb. Craig said they tried the process on the sidewalk in front of this building by the flag pole. Craig said this process is half the cost of tearing the sidewalk out. Craig said the sections they will be repairing by the park were caused when they dug into the irrigation line while trying to locate the gas line and those sections have sunk. Craig said they will also be repairing a section in Ironwood Subdivision where the sidewalk settled because a fire hydrant was leaking under the surface. Councilman Hall wanted to know how big the holes are. Craig said they are usually about 1/2 inch to 3/4 inch. Dan Olsen **moved** to approve \$1,750 for this request. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Craig said after the sidewalk has been raised the City will go back and fill in on the side.

Craig Blunt said he received one bid and is still waiting on a second for the security doors at the office and shop. Craig said Swain's will be bidding on the project but can't have a bid turned in until next week. Mayor Baker said it sounded like Swain's wouldn't be able to start for six weeks. Mayor Baker said they can either wait for the second bid or go with the one they have already received. Councilman Long wanted

PROPOSAL TO REPAIR SIDEWALKS

RESULTS OF BIDS FOR BUILDING SECURITY

to know if Craig was willing to wait an additional six weeks. Craig said the City is doing fine with the key locks. Councilman Long wanted to know if there was a time limit on the project and if this was a formal bid process. Craig said there is not a time limit as they just contacted local people asking for a bid. Mayor Baker wasn't sure Swain's was interested in bidding on the project. Craig said he would be willing to wait the two weeks to receive the bid from Swain's. Councilman Reynolds said if Ashley Lock & Security was interested in doing the project and if Swain's didn't sound like they cared then he would award the bid to Ashley Lock. Kenneth Reynolds **moved** to accept the bid from Ashley Lock & Security. Craig wanted to add one thing to the motion. Craig said he would like to include some specs for the project. Craig said he let the previous contractor provide the lock system based on the requirement that he make the building secure. Craig said there were not specs and he would like to provide those for the system so they have something to go on. Councilman Olsen said the bid may be different if the specifications are changed. Craig said he could have the information by Tuesday. Kenneth Reynolds **amended** his motion to have the bid include the specifications obtained and provided by Craig. Councilman Olsen wanted to know if they could approve moving forward with the work and have Craig email them the specs to review. Mayor Baker said he went through the building with both Swain's and Ashley Lock & Security and let them know what was wanted. Mayor Baker thought Craig could meet with both bidders and make sure everything the City requires is covered in the bid. Councilman Reynolds thought if something was added that the companies weren't expecting it could change the amount of the bid and wanted to know if they needed to wait on this. Councilman Reynolds wanted to know if they could award the bid and then come back and amend the amount approved. Craig said he could give the Council members a call when he is sure of the terms of the contract. With no other discussion, Dennis Long **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Chief Watkins expressed his appreciation for the work Craig

PROPOSAL TO HIRE NEW

has been doing to help with the remodel on the west side of the building. Chief Watkins presented a letter to the Council recommending two new officers he wanted to hire and their starting pay. Councilman Long wanted to know if the City would be paying for Nathan Simper's cost to attend POST. Chief Watkins said it would be covered by the State and the City would provide an unmarked car for him to travel back and forth. Councilman Olsen said he will do the City an excellent job. Chief Watkins said the City will provide him with a way out and back and will be paying his wages while he attends training. Dan Olsen **moved** to accept the proposal as presented by Chief Watkins and hire the two individuals for the amount stated. Robert Hall **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Dan Olsen	Aye
Dennis Long	Aye
Kenneth Reynolds	Aye
Gordon Kitchen	Absent

Chief Watkins said he would like to have the swearing in ceremony at the next City Council meeting.

Craig Blunt said he would need to postpone the discussion for new LED lights at the road side park and city office as he still did not have the information needed. No action was taken.

Councilman Olsen asked Chief Watkins about the drug court graduations that members of the Council receive invitations to. Chief Watkins explained how the drug court program works and said he tries to attend and support those graduating. Chief Watkins said it's good to have elected representatives from the City show support for the participants. Chief Watkins said the program doesn't always work for everyone but they have had success stories. Councilman Olsen said the Council members have received several invitations and wanted to know if the City could send something back as an acknowledgment of their efforts and said he would attend if the Chief thought it would be a good idea. Chief Watkins thought it would be a good idea for the City to recognize their efforts. Council members discussed drafting a letter or a resolution for those graduates. Chief Watkins said so many times the participants feel they are looked down on, he thought if the City officials and law enforcement officials would recognize those efforts it would

POLICE OFFICERS

UPDATE ON CHANGE OVER TO LED LIGHTS AT ROAD SIDE PARK

OTHER MATTERS FUTURE COUNCIL MATTERS

be good. Councilman Olsen said so many times they dwell on the negative and he thought it would be good to focus on the positive. Chief Watkins said he would get with Nikki and discuss what they could include in the letter.

With no other business before the Council, Ken Reynolds **moved** to adjourn the meeting at 8:30 p.m. Dennis Long **seconded** the motion. The meeting was adjourned.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 8th DAY OF AUGUST 2013

BY: _____

ATTEST: _____